UNITED STATES OF AMERICA UNITED STATES DISTRICT COURT WESTERN DISTRICT OF MICHIGAN

IN RE: CRIMINAL PENALTY SHEET

Administrative Order

No. <u>17-MS-046</u>

WHEREAS, the U.S. Attorney has provided a hard copy document to the Court for many years outlining the criminal penalties associated with the count(s) in a charging instrument; and

WHEREAS, the U.S. Attorney is able to provide the documents electronically, and the Court is best positioned to maintain and review these documents electronically;

NOW, THEREFORE, IT IS ORDERED that for each charging instrument in a criminal case, including the criminal complaint, information, indictment, and any superseding form thereof impacting the penalty, the U.S. Attorney shall electronically file a criminal penalty sheet outlining the penalties for each defendant and count cited. When a case or charging instrument is filed under seal, the U.S. Attorney shall provide the penalty sheet to the Court according to the approved procedure.

FOR THE COURT:

Dated: <u>March 13, 2017</u>

CHIEF UNITED STATES DISTRICT JUDGE