From: USDC MI-W ECF HelpDesk

Sent: Friday, August 23, 2019 12:09 PM

To: All Registered Attorneys

Subject: WDMI NextGen Upgrade - CM/ECF unavailable at 1pm TODAY

Western District of Michigan Registered Attorneys:

As you are aware, **CM/ECF will be unavailable beginning at 1pm today** to begin upgrade activities. Under <u>Administrative Order No. 19-MS-065</u>, paper filings will be accepted from 1pm until 5pm today in each of our divisional offices (Grand Rapids, Marquette, Kalamazoo and Lansing). Arrangements for emergency filings that must occur over the upgrade weekend can be made by calling (616) 456-2069. On Monday morning, we will be live on NextGen CM/ECF. While significant changes are occurring in the background, the core of what we now know as CM/ECF will be the same—the e-filing process will remain unchanged.

Details regarding NextGen and the process to prepare are located on our

website: https://www.miwd.uscourts.gov/nextgen-information

If you have not prepared as outlined, you will NOT be able to access CM/ECF on Monday.

Beginning Monday, August 26th at 8am, CM/ECF will be available. At that time and after, follow the <u>instructions to link your upgraded PACER account to your CM/ECF account</u>. You must know both sets of credentials for this one-time linking process.

After reviewing the available materials, any remaining questions may be directed to this ECF Help Desk, (800) 290-2742 or (616) 456-2206, or by e-mail at ecfhelp@miwd.uscourts.gov.

ECF Help Desk <u>ecfhelp@miwd.uscourts.gov</u> (800) 290-2742 (616) 456-2206